

INDEPENDENT FREIGHT INTERNATIONAL LLC  
2244 LANDMEIER ROAD  
ELK GROVE VILLAGE IL 60007 USA

TEL : +1 (847) 640 7277  
FAX: +1 (847) 640 7420  
[WWW.INDYFRT.COM](http://WWW.INDYFRT.COM)



## PROCEDURES ON COMPLETING CUSTOMS POWER OF ATTORNEY

### - Step One

In the upper right corner check the appropriate box: Individual, Partnership, Corporation or Sole Proprietorship.

### - Step Two

The following spaces must be filled out:

Line One: Print the company's IRS# or SSN

Line Two: Print the company's name. Must be the full legal name as registered with the Federal Tax ID.

Line Three: Leave blank

Line Four: List the state in which the company is doing business

Line Five: If other than a corporation, list any DBA's that exist. If not leave blank.

Line Six: Complete the business address in which the company resides.

### - Step Three

In the middle portion of the customs form it asks how long this power of attorney is to remain in effect. Fill in a date only if you want the Power of Attorney to expire.

### - Step Four

The bottom four lines are to be completed as follows:

Line One: the full name of the company

Line Two: Signature of an officer of the company.

Line Three: The capacity of the officer (title) and date.

Line Four: Must be witnessed by another individual.